



**EMPLOYEMENT OPPORTUNITY
INVESTIGATOR/SCHOOL RESOURCE OFFICER
Applications accepted October 29th – November 16th, 2018**

Parowan City is accepting formal applications for a full time **Investigator/School Resource Officer**. This position performs a variety of technical, professional skills in law enforcement duties. Skills are related to the organizing and coordinating of investigations, traffic and patrol functions, school safety plans and general public safety and well-being.

SUPERVISION RECEIVED

Works under the general supervision and direction of the Chief of Police.

SUPERVISION EXERCISED

In the absence of the Chief, may be tasked with “Officer in Charge (OIC)” duties and make responsible decisions that affect the citizens of Parowan.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. High School Graduate
- B. **CURRENT POST** Certified Officer
- C. Five (5) years of basic law enforcement and patrol officer experience.
- D. Five (5) years of law enforcement investigative experience OR
- E. An equivalent combination of education and experience.

2. Essential Functions, Knowledge, Skills and Abilities:

- A. Considerable knowledge of Parowan City, contract Cities and Iron County street systems, residential sub divisions and community locations; modern law enforcement principals, procedures, techniques and equipment; applicable Federal, State, County, City laws and ordinances, departmental policy and procedure; Current working knowledge of hazardous waste classifications and emergency procedures related to control, containment and confinement; principles of supervision; investigative procedures and best practices; legal liabilities associated with arrest and civil rights impacts; court room procedure and laws of evidence.
- B. Skill in the use of current law enforcement equipment to include firearms proficiency, operation of police vehicles, pursuit driving, specialized police equipment,

- breathalyzers, radar units, less lethal weapons, restraints, basic CPR, first aid and other skills related to law enforcement work.
- C. Ability to react effectively in an emergency and stressful situation; ability to exhibit imagination when tasked with a difficult situation, ability to communicate effectively both verbally and written, initiative in problem solving and coping with a variety of law enforcement situations; ability to follow standardized safety procedures and protocols common in law enforcement work; perform work requiring good physical condition; operate a personal commuter with various programs like MS, EXCEL, PP, SPILLMAN, etc.; establish and maintain effective working relationships with other City employees, department members, other agencies and the general public.

3. **Special Qualifications:**

Must be POST certified at time of application; must maintain POST certification by completing required yearly training hours; must maintain all required certifications to include firearm proficiency; must possess a valid Utah driver license at time of application.

4. **Work Environment:**

Daily task requires a variety of physical activities periodically involving muscular strain related to walking, standing, stooping, sitting and reaching. Essential functions require talking, hearing and seeing. Mental application utilizes memory for detailed recall of critical details, emotional stability, discriminating thinking and creative problem solving. Frequent travel is required in the course of performing job functions. Elements of the job pose various degrees of hazard and uncertainty common to law enforcement work.

DISCLAIMER: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities or knowledge, skills and abilities.

Applications will be accepted in the City Office until Friday, November 16th, at 12:30 p.m., or may be emailed to: callie@parowan.org. Parowan City is an equal opportunity employer.

CALLIE BASSETT
PAROWAN CITY RECORDER
Posted and emailed Monday, October 29, 2018.