

**HISTORICAL PRESERVATION COMMITTEE MINUTES**

**JULY 20, 2022**

**PAROWAN CITY OFFICES – 35 EAST 100 NORTH – 10:30 AM**

**MEMBERS PRESENT:** Jim Shurtleff (Chairman), Kristen Robinson, Liz Zaleski, Leon Hollingshead, Annette Cowley

**MEMBERS ABSENT:**

**STAFF PRESENT:** Heather Shurtleff, Deputy Recorder

**STAFF ABSENT:** Mollie Halterman (Mayor)

**PUBLIC PRESENT:** Kameron Jensen

**CALL TO ORDER:** Jim Shurtleff called the meeting to order at 10:30 AM

**DO ANY MEMBERS OF THE BOARD HAVE CONFLICTS WITH ANY AGENDA ITEMS TO DECLARE?**

No conflicts were declared.

**APPROVAL OF MINUTES:** Liz Zaleski moved to approve the minutes of June 27, 2022. Annette Cowley seconded the motion. All members voted in favor of the motion. The motion carried. The minutes were approved.

**TINK'S SUPERIOR AUTO PARTS ADDITION – 298 N MAIN – KAMERON JENSEN:** Kameron Jensen began by stating they will be keeping the original building and they would like to build an addition on the back for storage. (Please see attached). Mr. Jensen would like to shrink the size of the original pump awning and will cover a parking area. The addition will be the same metal siding as the building now. The siding will all be painted the same color of white and blue. The bay doors will be removed. Any underground tanks will be removed. The semi-trailers on the property will be removed. The parking lot will be repaved and re-concrete the entrance. There will be a 4 foot concrete walkway and the island by the pumps will be removed. GEM Engineering would be doing all of the geotechnical work. Mr. Jensen understood that there would need to be a distance of 5 feet from the fence on the south side, and they should actually be 6 feet away. The lowest point of the addition roof will be 17 feet, due to fire codes for the inside shelving. The original building will be the storefront area, with the addition being storage.

Jim Shurtleff talked about the metal siding already on the store, and Mr. Shurtleff mentioned that the metal siding could be grandfathered in, according to what the committee decided. The committee discussed the metal siding at length. All members of the committee present agreed

that the new addition and metal siding would be a big improvement to what was there currently and thought grandfathering the metal siding in was a good idea.

Annette Cowley asked about the metal carport put up in the parking lot area. Kameron Jensen said it would be removed, everything there would be taken out and new concrete poured.

Kameron Jensen talked about this store being a warehouse to feed other Tink's locations, so the storage area is large and important to the business.

Kameron Jensen talked about a fire-exit doors being put in on the back side of the building.

Kameron Jensen also talked about doing their best to contract with local subcontractors to keep things local.

**Liz Zaleski moved to approve the proposed plans for the storage addition and exterior updating for Tink's Superior Auto Parts. Annette Cowley seconded the motion. All members present voted in favor of the motion. The motion carried.**

Kameron Jensen mentioned that Tink's was one of the biggest NAPA distributors.

**STAFF AND MEMBER COMMENTS:** Annette Cowley said she and her husband would be going on a mission for the Church of Jesus Christ of Latter-Day Saints very soon and would need to be suspended from membership in the Historic Preservation Committee. All present wished her well for their mission and thanked her for all of her hard work and dedication to the committee.

**ADJOURN:** Liz Zaleski moved to adjourn, with Annette Cowley seconding the motion. All members present voted in favor of the motion. The meeting adjourned at 10:49 AM.



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Jim Shurtleff, Chairman



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Heather Shurtleff, Deputy Recorder



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Date minutes were approved