

**HISTORICAL PRESERVATION COMMITTEE MINUTES**

**OCTOBER 12, 2022**

**PAROWAN CITY OFFICES – 35 EAST 100 NORTH – 10:30 AM**

**MEMBERS PRESENT:** Jim Shurtleff (Chairman), Kristen Robinson, Liz Zaleski, Leon Hollingshead

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Heather Shurtleff, Deputy Recorder

**STAFF ABSENT:** Mollie Halterman (Mayor), Dan Jessen (City Manager)

**PUBLIC PRESENT:** Kameron Jensen

**CALL TO ORDER:** Jim Shurtleff called the meeting to order at 10:25 AM.

**DO ANY MEMBERS OF THE BOARD HAVE CONFLICTS WITH ANY AGENDA ITEMS TO DECLARE?**

No conflicts were declared.

**APPROVAL OF MINUTES:** Leon Hollingshead moved to approve the minutes of July 20, 2022. Liz Zaleski seconded the motion. All members voted in favor of the motion. The motion carried. The minutes were approved.

**STORAGE CONTAINERS – TINKS SUPERIOR AUTO PARTS – KAMERON JENSEN:** Jim Shurtleff began by saying storage containers require permission. According to the ordinance, one storage container would be allowed, but Mr. Shurtleff said he didn't have a problem with two because of the amount of work that needed to be done on the store. Mr. Shurtleff said if it was okay with the committee, the two storage containers should be allowed during the construction and for 30 days after construction was completed. Kameron Jensen said the containers would actually be removed before construction was complete. Mr. Jensen said in order to detach and remove the trailers, Mr. Jensen had put the store inventory into the containers temporarily; once the addition was built, the inventory would be moved in and the containers removed. Mr. Jensen apologized because he didn't know there were restrictions on the storage containers. Mr. Shurtleff thanked Mr. Jensen for coming in today.

Dan Jessen arrived at this point in the meeting.

The committee brought Dan Jessen up to speed on the meeting so far, including being favorable to allowing the two containers until 30 days after construction ended. Mr. Jessen had reviewed the ordinance and thought that was a good idea. Mr. Jessen also expressed his excitement for the new look of the store, and stated he wanted the store to be successful.

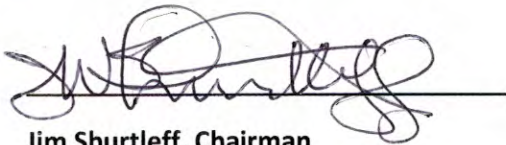
Dan Jessen addressed the 6 ft setbacks for the storage containers; as they sat now, the containers were right at the edge of the property. Jim Shurtleff said he'd looked at the placement of the containers, and there was no site obstruction for the streets. The canopy and island were in the way of getting the containers closer to the building, and Kamron Jensen said they would have loved the containers to be closer to the building. A brief discussion ensued.

**Kristen Robinson moved to approve the two storage containers, as they sat now, at 298 N Main for up to 30 days after construction ended. Leon Hollingshead seconded the motion. All members voted in favor of the motion. The motion carried.**

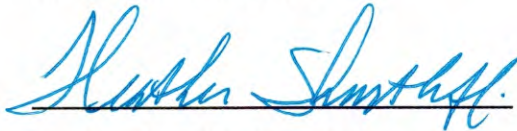
**STAFF AND MEMBER COMMENTS:** Jim Shurtleff asked the committee to please come up with some names to present to the mayor, to get the Historic Preservation Committee up to five members.

Jim Shurtleff introduced Dan Jessen to the committee members and Mr. Jessen said he was excited to be there.

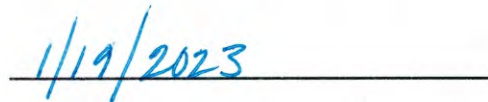
**ADJOURN:** Leon Hollingshead moved to adjourn the meeting. Liz Zaleski seconded the motion. The meeting adjourned at 10:39 AM.



Jim Shurtleff, Chairman



Heather Shurtleff, Deputy Recorder



Date minutes were approved