

HISTORICAL PRESERVATION COMMITTEE MINUTES

SEPTEMBER 13, 2023

PAROWAN CITY OFFICES – 35 EAST 100 NORTH – 12:00 PM

MEMBERS PRESENT: Jim Shurtleff (Chairman), Kristen Robinson Leon Hollingshead, Toni Robison, Merry Mabbett Dean

MEMBERS ABSENT: None

STAFF PRESENT: Dan Jessen (City Manager), Keith Naylor (Assistant Zoning Administrator), Heather Shurtleff, (Deputy Recorder)

STAFF ABSENT: Mollie Halterman (Mayor)

PUBLIC PRESENT: Skylar Bennett, Heather Peet, Robbie Sabina

CALL TO ORDER: Jim Shurtleff called the meeting to order at 12:00 PM.

DO ANY MEMBERS OF THE BOARD HAVE CONFLICTS WITH ANY AGENDA ITEMS TO DECLARE?
No conflicts were declared.

APPROVAL OF MINUTES: Leon Hollingshead moved to approve the minutes of August 23, 2023. Kristen Robinson seconded the motion. All members present voted in favor of the motion. The motion carried. The minutes were approved.

BUILDING FENCE – 52 N 100 W – SKYLAR & DANICA BENNETT: Skylar Bennett talked about wanting to put up a pleasing fence at the rear of the property to keep the kids and dog in. Mr. Bennett wanted to make the fence out of cedar posts, 6 to 8 feet apart, stained a deep brown. The slats would be a lighter, natural color. Skylar Bennett asked if the committee would prefer horizontal or vertical slats. The committee members said they didn't care which way the slats were oriented. The fence would be shared with the neighbor to the back of the property.

Keith Naylor and Dan Jessen mentioned the line of site issues on a corner lot; however, the Bennett's plans seem to fit within the parameters of the ordinance.

Hearing no other concerns, Jim Shurtleff said he would entertain a motion. **Merry Dean moved to accept Skylar Bennett's fence plans as presented. Kristen Robinson seconded the motion. All members present voted in favor of the motion. The motion carried.**

Skylar Bennett left the meeting at 12:09 PM.

EXTERIOR COLOR PALETTE APPROVAL – 177 S 500 W – HEATHER PEET: Heather Peet said she was hoping for an inexpensive solution to repainting the south side of her home, per the Historic Preservation Committee’s request. Ms. Peet said that lighter colors would cost more because the purple would be hard to cover, so Ms. Peet was thinking of going darker with the color.

Heather Peet presented some dark coffee, black and dark gray color swatches to the committee. Merry Dean asked about the window trim color. Ms. Peet had originally intended to paint the window trim white; however, Ms. Peet would go with the same color as the exterior if the color was darker to cut down the drastic contrast.

Heather Peet said the purple color wasn’t completed, she stopped painting because the color wasn’t approved.

The committee discussed the colors.

Jim Shurtleff said he would entertain a motion. **Leon Hollingshead moved to accept the color palette Heather Peet presented for the south side of her home. Toni Robison seconded the motion. All members present voted in favor of the motion. The motion carried.**

Heather Peet and Robbie Sabina left the meeting at 12:18 PM.

STAFF AND MEMBER COMMENTS: Leon Hollingshead said he was considering resigning from the Historic Preservation Committee. Mr. Hollingshead’s wife had some health issues and he had been on the committee a long time.

The committee thanked Leon Hollinshead for all of his service and said they would miss him. Jim Shurtleff said he would talk with the mayor about a replacement.

Merry Dean mentioned a possible name for the committee.

Jim Shurtleff said the Appendix A documentation will be on the agenda for adoption at the City Council meeting tomorrow. Dan Jessen said it will be a good thing to have the Appendix A documentation easily accessible to the public. Mr. Jessen talked about the random nature of the Historic Preservation Committee, and thought the Appendix A documentation would help the public understand more about the committee.

It was mentioned that the committee hadn’t heard anything more about the monument repairs brought to the committee by Jay Wilcken.

PUBLIC COMMENTS: None

ADJOURN: Leon Hollingshead moved to adjourn the meeting. Toni Robison seconded the motion. All members present voted in favor of the motion. The meeting adjourned at 12:25 PM.

10/25/2023

Date minutes were approved