

**Economic Development Meeting**  
**Tuesday, February 6, 2024**  
**5:30 p.m. – Parowan City Offices – 35 East 100 North**

**MEMBERS PRESENT** – Jared Meibos (Chairman), Dan Jessen (City Manager), David Harris (Council Representative), Rick Anderson, Mike Keil, Stacy Gale (Secretary).

**STAFF PRESENT** – None.

**PUBLIC PRESENT** – John Dean (Council Member).

**MEMBERS ABSENT** – Lori Eichelberger, Todd Gale, Jason Green (Alternate), David Mineer (Alternate).

**CALL TO ORDER** – The meeting was called to order at 5:40 p.m. by Jared Meibos.

**APPROVAL OF MINUTES** – Mike Keil moved to approve the minutes from December 5, 2023. Rick Anderson seconded the motion. All members voted in favor of the motion. The minutes were approved.

**ELECT NEW CHAIR** – Dan Jesson said we have been working on all the committees to establish and stagger the terms of the committee members per city code. This committee’s Chair is a 2-year term; Jared Meibos has been the Chair for 2 years so it is time to elect a new one.

Dan said there has been a misconception of the make up this committee. We do not have to have 7 committee members with a quorum of 5. It is a 5-person committee with a Council Member who is not a voting member, and a quorum is 3 members. The 5 committee members are Jared Meibos, Todd Gale, Lori Eichelberger, Mike Keil, and Rick Anderson; the alternates are Jason Green and Dave Mineer, Jr. who are not voting members unless they are part of the 5-person committee because someone cannot attend the meeting.

Dan said the term end date of the committee members are:

Todd Gale - 12/31/2024	Lori Eichelberger - 12/31/2025	Mike Keil - 12/31/2026
Jared Meibos - 12/31/2025	Rick Anderson - 12/31/2026	

At the end of each member’s term, they can be reappointed if they would like to be. Dan said that if any of the committee members left the committee, the replacement would serve out the remainder of that person’s term. David Harris asked if the committee member had to be a resident of Parowan. Dan said that has been talked about, but right now the code says *“The qualification for appointment of a person to the Board shall include demonstration of positive interest in the development of Parowan City, a desire to create job opportunities, and status as a resident or representative of a property or business owner within the City limits.”*

Rick Anderson moved to nominate Mike Keil as the new Chair. Jared Meibos seconded the motion. All members voted in favor of the motion.

There was a discussion about the RAP (Recreation, Arts, Parks) Tax Committee. Mike asked if there should be a representative from this committee to be on the RAP Tax Committee; Dan said we could ask.

There was a discussion about billboards. Dan said the Planning Commission sent the billboard language to allow billboards to the past City Council and they voted against it, 5-0, stating they wanted code that says no new billboards. Dan said he wrote code that would do that, and it will go back to the Planning Commission then back to City Council. Dan said we now have new council members so it could go differently. He suggested putting this item on the next agenda to so this committee could vote to send a recommendation to the City Council to allow billboards. It was decided to put on next agenda "Billboard Discussion/Recommendation to City Council."

**INDUSTRIAL PARK MASTER PLAN UPDATE** – Dan Jessen handed out the proposal for the Industrial Park Master Plan from Jones and DeMille Engineering. Kendrick with Jones and DeMille is who is working on our Transportation Master Plan. The proposal is basically what staff is recommending to the City Council that we sign a contract with them.

Dan said he talked with Collette Cox from the Utah Governor's Office of Economic Opportunity about the Rural Communities Opportunity Grant that we received. This grant is available every year. The Industrial Park Master Plan was one of those things that they like to approve for this grant. Dan said he talked to Collette about maybe coming to this meeting, and she said she would be happy to; this should be put on the agenda for the March 5<sup>th</sup> meeting. He said she can shed a light on the Office of Economic Opportunity, and the programs and grants they have.

Dan said when he talked to Collette and James Dixon, they asked what our timing is on this project. We technically have until December 2025, but we want to have it done and wrapped up by the end of this summer because that is the grant cycle for us to start applying for next year. They will not give us a 2025 grant if we haven't complete wrapped up this grant; they won't even let us apply. Collette will let us know what types of things will qualify for the grant when she comes to our next meeting.

Dan said the way all of this applies to Jones and DeMille is he asked Kendrick if there was any way we can get this done with all of their deliverables by the end of the summer; he said yes, they can do that.

Jared asked what else we could do to apply for this grant. Dan said we can ask Collette at the next meeting.

There was a discussion about having a city grant writer.

**DISCUSS, REVIEW AND GIVE ASSIGNMENTS ON ANY OTHER TOPICS** – None.

**ADJOURNMENT** – Mike Keil moved to adjourn the meeting. Jared Meibos seconded the motion. All members voted in favor of the motion. The meeting was adjourned at 6:30 p.m.

*Minutes Approved at March 5, 2024 Meeting*



Mike Keil, Committee Chair



Stacy Gale, Secretary