



Parowan City Council Meeting
January 28, 2021
6:00 p.m. – Parowan City Council Chambers

Present: Mayor Griffiths
Councilmember Matthew Gale
Councilmember James M. Harris
Councilmember James W. Shurtleff
Councilmember Patricia A. Vesely

Absent: Councilmember David Burton (excused)

City Staff Present: Cleve Matheson, City Manager; Judy Schiers, City Treasurer; Stacy Gale, Deputy Treasurer; Heather Shurtleff, Deputy Recorder; Jeremy Franklin, Power Superintendent; Justin Wayment, City Attorney; Chief Mike Berg, Parowan PD; Callie Bassett, City Recorder.

Public Present: Sam Halterman, Mary Hanley, Jeff Hale

Call to Order: Mayor Griffiths called the meeting to order at 6:00 p.m.

Prayer and Pledge: Mr. Jeff Hale offered the invocation. He then led the council and the public in the pledge of allegiance.

Declaration of Conflicts: No conflicts were declared.

Public Comments: No Public Comments

Public Hearing to Hear Comment Regarding Adoption of the 2020 Water Conservation Plan

MOTION: Councilmember Gale moved to open the public hearing to hear comment regarding adoption of the 2020 Water Conservation Plan.

SECOND: Councilmember Shurtleff seconded the motion.

VOTE: A Roll Call Vote was taken as follows:

	AYE	NAY
Councilmember Vesely	X	
Councilmember Harris	X	
Councilmember Gale	X	
Councilmember Shurtleff	X	

The voting was unanimous in favor of the motion. The motion carried.

There were no comments from the public regarding the water conservation plan.

MOTION: Councilmember Shurtleff moved to close the public hearing to hear comment regarding the adoption of the 2020 Water Conservation Plan.

SECOND: Councilmember Vesely seconded the motion.

VOTE: A Roll Call Vote was taken as follows:

	AYE	NAY
Councilmember Vesely	X	
Councilmember Harris	X	
Councilmember Gale	X	
Councilmember Shurtleff	X	

The voting was unanimous in favor of the motion. The motion carried.

CONSENT MEETING:

- 1. Approval of Minutes from the January 14th, 2021 City Council Meeting**
- 2. Approval of Warrant Register/Purchase Orders**

MOTION: Councilmember Vesely moved to approve consent agenda items 1 and 2.

SECOND: Councilmember Shurtleff seconded the motion.

DISCUSSION: Mrs. Bassett notified the Council that there was an error on the draft minutes sent out to the council. Councilmember Shurtleff was inadvertently left off as present at the meeting. That error was corrected.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

ACTION MEETING:

- 3. Approval of 2020 Water Conservation Plan, Ordinance No. 2021-01-01**

Mr. Wayment commented that he wanted to make it clear (because of all the trouble they are having up north) that Parowan does not supplement the pressurized irrigation system with well water. He said under Letter I of the plan, they will insert verbiage stating that Parowan does not supplement natural flow water with well water, meaning the City only uses what Mother Nature gives them.

MOTION: Councilmember Harris moved to approve the 2020 Water Conservation Plan, Ordinance 2021-01-01, with the addition to item I stating that Parowan does not supplement the natural flow water with underground resources.

SECOND: Councilmember Gale seconded the motion.

VOTE: A Roll Call Vote was taken as follows:

	AYE	NAY
Councilmember Vesely	X	
Councilmember Harris	X	
Councilmember Gale	X	
Councilmember Shurtleff	X	

The voting was unanimous in favor of the motion. The Ordinance 2021-01-01 was adopted.

Councilmember Shurtleff praised Mr. Stones, Mr. Matheson, and Mr. Wayment for the work done on the Conservation Plan.

4. General Plan – Rural Community Consultants

Mr. Matheson reported that the Planning Commission has recommended Option 1 of the General Plan Project Proposal from the Rural Community Consultants. This option would be a lump sum project where Rural Community Consultants provides a critical review of the work done to-date. Then, on a chapter-by-chapter basis, they would send recommendations to the Planning Commission for discussion as part of their monthly meetings. Mr. Matheson reminded the Council that this can be paid for with CARES Act money.

MOTION: Councilmember Shurtleff moved to accept the Rural Community Consultants Proposal, Option 1.

SECOND: Councilmember Harris seconded the motion.

VOTE: All Councilmember voted in favor of the motion. The motion carried.

5. Discontinuation of Salaried Employees Vacation Accrual

Mr. Matheson said that in most cases when an employee moves to a salaried position, they no longer accrue vacation hours. Instead, they are allowed to request up to 4 weeks of vacation time throughout the year. Making this change in policy would affect Mr. Matheson, Chief Berg, and Mr. Kelly Stones. The staff has discussed this, and are in support of making this change. These individuals would be paid out for vacation time accrued but not used, up to the maximum allowed.

MOTION: Councilmember Harris moved to discontinue salaried employees' vacation accrual.

SECOND: Councilmember Shurtleff seconded the motion.

VOTE: All Councilmember voted in favor of the motion. The motion carried.

6. Grant Application for Rock Church FY22

Mr. Matheson asked for permission from the city council to go after a 50/50 grant which is \$10,000 for the next fiscal year. The application is due Feb. 15th. They want to be able to budget for it. This money would go towards a professional inspection, look, and design for a rehabilitation of the Rock Church. Councilmember Harris said once the grant is obtained, a committee will move forward to obtain further funding for projects. There has to be a plan in before you can go for funding so you know the scope of the work that needs to be done.

MOTION: Councilmember Shurtleff moved to direct the City to apply for the grant for Fiscal Year 2022 for the Old Rock Church for the planning and inspection.

SECOND: Councilmember Vesely seconded the motion.

Councilmember Gale asked if they would be going forward as a 501(c). Councilmember Harris said they will be working under the Heritage Foundation which is a 501(c).

VOTE: All Councilmember voted in favor of the motion. The motion carried.

WORK MEETING

7. Council/Mayor/City Manager/Staff Reports –

Councilmember Vesely reported that the Theater Board chairman will be leaving on a mission, so they will be electing a new chairman at their next meeting.

There were no other reports from councilmembers this evening.

Mr. Wayment advised the council that the City needs \$300 to pay the public defender for the 5th district court. The council felt alright with this request.

8. Closed Session to discuss the purchase, exchange or lease of property or the sale of real property.

MOTION: Councilmember Vesely moved to go into Closed Session to discuss the purchase, exchange or lease of property or the sale of real property.

SECOND: Councilmember Gale seconded the motion.

VOTE: A Roll Call Vote was taken as follows:

	AYE	NAY
Councilmember Vesely	X	
Councilmember Harris	X	
Councilmember Gale	X	
Councilmember Shurtleff	X	

The voting was unanimous in favor of the motion. The moved into closed session at 6:20 p.m.

The Closed Session was held in the council chambers. Those present included Mayor Griffiths, Councilmembers Gale, Harris, Shurtleff, and Vesely, City Attorney Justin Wayment, City Manager Cleve Matheson, and City Recorder Callie Bassett.

The Council moved out of closed session at 6:49 p.m.

ACTION MEETING:

9. Any Action Necessary as a Result of the Closed Session: There was no action taken.

Cleve Matheson reported that the City got its first check from the fuel operation at the airport. Airport is finally making money. Moving in a positive direction.

10. Adjournment

MOTION: Councilmember Shurtleff moved to adjourn the meeting

SECOND: Councilmember Vesely seconded the motion.

VOTE: All Councilmembers voted in favor of the motion. The motion carried. The meeting adjourned at 6:52 p.m.



Preston B. Griffiths, Mayor



Callie Bassett, CMC, City Recorder

Date Approved: 2/11/2021



**SPECIAL PAROWAN CITY
CITY COUNCIL MEETING
JANUARY 28TH, 2021**

**For the purposes of COVID-19 Organizational Oversight,
Please Print Your Name and Contact Information (Phone# or Email Address)**

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