



**Parowan City Council Meeting
September 8, 2022 – 6:00 p.m.
Parowan City Council Chambers
35 E 100 N, Parowan, UT 84761**

ELECTED OFFICIALS PRESENT: Mayor Mollie Halterman
Councilmember David Burton
Councilmember Sharon Downey
Councilmember Matt Gale
Councilmember Jim Shurtleff
Councilmember Rochell Topham

CITY STAFF PRESENT: Justin Wayment, City Attorney; Callie Bassett, City Recorder; Stacy Gale, Deputy Treasurer; Heather Shurtleff, Deputy Recorder;

PUBLIC PRESENT: See attached sign in sheet.

- 1. WELCOME AND CALL TO ORDER:** Mayor Halterman called the meeting to order at 6:00 p.m.
- 2. OPENING CEREMONIES:** Mrs. Susan Davis offered the invocation. She then led the council and the public in the pledge of allegiance.
- 3. DECLARATION OF CONFLICTS WITH OR INTEREST IN ANYTHING ON THE AGENDA:** No conflicts were declared.

4. APPROVAL OF MEETING'S AGENDA:

MOTION: Councilmember Topham moved to approve the meeting agenda as outlined.

SECOND: Councilmember Burton seconded the motion.

The council discussed action item agenda #9 and felt that it should be removed from the agenda.

MOTION: Councilmember Shurtleff moved to remove item #9 from the agenda.

SECOND: Councilmember Gale seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

MOTION: Councilmember Topham moved to approve the agenda as amended.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmember voted in favor of the motion. The motion carried.

5. PUBLIC COMMENT:

Mr. Mike Strong, Miss Sage Packwood: Mr. Strong brought his granddaughter Sage to the council meeting to see how local government works. Mr. Strong is concerned about the cross walk at 200 N Main. He said there is a lot of traffic at that intersection. There are a lot of kids that nearly get hit by cars every day. He said they cars don't yield and kids are on their phones not paying attention. He said something needs to be done. He proposed that the city council look into what it would take to extend the 20-mph zone to the parking lot at the north end of the high school. He said he has contacted UDOT, but hasn't received an answer.

Mr. Strong also addressed the Valentine's Peak sports complex. He said the only thing keeping that area from being a premium soccer field is the turf. He said the city needs to invest \$500- \$1000 in Weed and Feed to keep that grass nice. He also said that dogs are a problem up there.

Ms. Heather Peet addressed the council. She suggested that pedestrians crossing Main Street at 200 North carry bright orange flags as they cross the street. This would make them more visible to cars. She thought this might be a quick, inexpensive solution to the problem.

Chief Berg addressed the council. He said that anything that has to do with Main street is a UDOT issue and the state safety engineer has to be involved. A request has been made to extend the school zone past the parking lot. He said this has been submitted twice. He said thanks to the UDOT supervisor here, they were able to get push button signs in because there is a lot of movement in that area. Chief Berg said that even if someone was going 20 mph and a kid walked out in front of them, they wouldn't be able to stop.

Chief Berg loved the orange flag idea. He said they've been trying to get those in at 200 south since they redid the intersection. This is another UDOT item because we would have to attach to their poles and utilizing their area. He said since school has started, the SRO has been sitting at the crosswalk at 200 N during lunch and after school. He is watching for safety issues. They would also like to implement a program with the school to do crosswalk safety because they are not paying attention. He said it is a huge issue.

Mrs. Cindy Stanphill said she has not been notified as to the progress on the bridge and would like an update on that. She also asked about the traffic signs for 300 East, and what the progress is on that. She would appreciate a follow up on that as well. She said with the fair, the 25 mph signs did not slow the traffic down whatsoever. She said however, that the drivers appeared to be courteous.

Mayor Halterman stated that she attended a UDOT state meeting about the bridge. She said the funding is still there. She said, however, that before she gave a formal update, she would want to get some things together to present. This will be on a future city council agenda.

CONSENT MEETING

6. Approval of City Council Meeting Minutes for August 11th, August 25th, August 26th, and August 30th, 2022

7. Approval of Warrant Register for September 8th, 2022

Councilmember Gale pointed out that Councilmember Topham's name was left off of the vote on item #12 on the August 25th minutes.

MOTION: Councilmember Topham moved to approve the consent items 6 and 7 with the correction on the August 25th meeting minutes.

SECOND: Councilmember Downey seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

ACTION MEETING

8. Mayor's Recommendation: Approve Weston Reese for Planning and Zoning Committee as an Alternate Member:

MOTION: Councilmember Downey moved to approve Weston Reese for Planning and Zoning Committee alternate member.

SECOND: Councilmember Topham seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

9. Clarification on Pool Contract with Jones and DeMille – removed from agenda.

10. Veteran’s Memorial – Councilmember Shurtleff:

Councilmember Shurtleff said the Parowan Veterans have set aside money to upgrade the monument. As a result of the monument being on city property, they need council approval for their proposal. He said the plan is to straighten out the grass on the north side of the monument. They have purchased some concrete edging to go down the grass around the monument and to the rose garden. They would like to remove the piece of grass south of the sidewalk. They plan to put in weed barrier, and put rock down to eliminate the weeds. This will also make it easier to take care of. They will continue to have the 12 pots of flowers around the monument.

Councilmember Shurtleff said the other thing they are considering is putting in a pile of stones as a monument for the veterans. If they have any money left, they would like to get bigger pots and put the flowers out in that area as well. They will put in a drip system to keep the flowers watered as well. Councilmember Shurtleff said they have set aside money to do this project. It will not cost the city anything. They would like permission from the council to talk with Mr. Kelly Stones and the public works department to get a sod cutter to cut out the grass and bring up a tractor to help grade things out. He said their commander is talking with the rock company and they are going to give them a good deal on the rock.

Councilmember Shurtleff said on the monument itself there are bronze plaques representing the veterans of different conflicts – on the west side is the World War I veterans’ plaque, on the base of the monument is the World War II veterans’ plaque, on the east side is a plaque commemorating the veterans of Vietnam/Korea/Bosnia/Kosovo/Granada/Panama. With the council’s permission, they would like to add 4 - 4”x10” bronze plaques to the monument to recognize veterans from the conflicts in Afghanistan, Iraq, Syria, and the Global War on Terror.

MOTION: Councilmember Topham moved to approve the veterans’ memorial project as outlined and also to enlist the help of the public works department as well.

SECOND: Councilmember Gale seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

11. Architectural and Engineering Services with FFKR for Old Rock Church – Councilmember Shurtleff:

Councilmember Shurtleff said in order to go after funding opportunities for the Old Rock Church, they have to have an engineered plan. Mr. Ken Lambertsen has been able to get with FFKR Architects to get that plan. The reason they went with FFKR is because the chief architect used to be with the state historical department, and he walked through the rock church and identified and prioritized all of the things that need to be done. The rock church is so significant historically, that we have to do things correctly.

The council discussed the bid documents (see attached). Councilmember Gale asked if the bid is still good since this bid was given in March. Councilmember Shurtleff didn’t know. The mayor said that she and Mrs. Judy Schiers reached out to them, and they felt that if the bid was going to change, they would

have mentioned that. Councilmember Burton asked if the roof is included in this project. The feeling from the council was that it is.

Councilmember Gale clarified that the money has been budgeted for and set aside to pay for the engineering.

MOTION: Councilmember Burton moved to approve the funding that has been approved as budgeted for FFKR for the services of architectural engineering for the Old Rock Church.

SECOND: Councilmember Gale seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

12. Approval of City Manager – Mayor Halterman:

Mayor Halterman said there were several great applicants that went for the interview process for the position of city manager. She called all the references on this individual, and she was pleased to say that her recommendation aligned with others. With that being said, she said she would like to appoint Mr. Dan Jessen to the position of Parowan City Manager. She requested the advice and consent of the council and a motion to approve Dan Jessen as Parowan City manager.

MOTION: Councilmember Gale moved to approve as city manager Dan Jessen as stated.

SECOND: Councilmember Topham seconded the motion.

VOTE: The voting was as follows:

Councilmember Burton - Aye

Councilmember Topham - Aye

Councilmember Downey - Aye

Councilmember Gale - Aye

Councilmember Shurtleff said that before he voted he stated that his vote was in no way a reflection on Dan Jessen. He said his vote is a protest on the way that Mr. Cleve Matheson was treated by this administration. His vote, therefore, was to abstain.

The majority of councilmembers (4-1) voted in favor of the motion. The motion carried.

The Mayor gave Dan Jessen time to introduce himself. He said he grew up in New Harmony and lives in Cedar Valley. He loves Parowan. He is currently employed as the Iron County Auditor and will be transitioning out of that job. It will be a tricky transition due to the election, but he will be giving 100% to Parowan City. He is really excited about everything that is happening. He said Parowan is on the cusp of a lot of things. He said it is great to look at the action agenda and see the things that are going on. He is excited to help Parowan shine and be what it is. He said he doesn't have any relatives in Parowan. He feels this will help him be neutral. He said he promises to give his all and serve the people as if it was his own town, and do it in a way that is fair, neutral and balanced.

WORK MEETING

13. Signs for Frisbee Golf at the Library Park – Billy Calloway:

Mayor Halterman said that Mr. Calloway approached the mayor about a month ago about getting some signage for the starter disc golf course at the library park. He said they would like some signs there for people to see what the course is. The course is a wagon wheel design, with the course in the middle. The signs will show the map of the course, and will have QR codes that direct people to the UDisc Golf App, which will show a map of the course. The prices for the signs are very affordable.

Mr. Calloway added that the basket was donated by Mr. Cleve Matheson. Mr. Calloway and Mr. Stephen Ward installed it on their own time. He said he would gladly donate his time to put the signs up. He said he would like to make some stencils to spray paint the t-pads where people throw from.

14. Discussion Regarding Reinstating Suspended Commercial Impact Fees – Councilmember Burton:

Councilmember Burton said that the time has come for Parowan to reinstate the commercial impact fees. He said the purpose was to bring business to town, but he said the city is sustaining these businesses. He said there is a cost to the city, and the city needs to collect these fees to be in parity with everything else. He suggested the council seriously contemplate this and consider reinstating these fees.

Councilmember Topham asked where the impact fee money goes. Councilmember Shurtleff explained that there are impact fees for all of the city funds – fire, police, water, sewer, parks, etc. The money goes into the impact fee account for each, and can only be used for specific things related to that account. Councilmember Shurtleff said he agrees with Councilmember Burton that it is time to reinstate the commercial impact fees, and suggested that this be put on the action agenda for the next meeting.

15. Suicide Awareness Month, September 2022 – Chief Mike Berg:

Chief Berg announced that Officer Hart was sworn in as a police officer at 5:44 p.m. that day. He has finished his P.O.S.T. training. He said he is going to be a great asset to Parowan City. He is very community minded.

September is suicide awareness month. He asked the council to help get the word out. He said people need to understand that there are resources out there for help. He said suicide is an epidemic in our nation. More than 2,300 people under the age of 18 committed suicide last year.

Chief Berg said we have to get rid of the stigma and the fear so that people will reach out for help. He shared an audio example of two officers who went out on a call. The female officer was shot in the head, the male officer was shot and wounded. The dispatcher who was helping the officers was calm and forwarding thinking in instructing them to do CPR on the female officer. He was unaware that she had been shot in the head. Two months after this incident, the male officer committed suicide. The dispatcher is on permanent medical retirement. This kind of thing happens every day. H.B.23 provides \$5 million to every first responder agency in the state and requires that they provide mental health care for responders and family. It is absolutely needed.

Chief Berg encouraged every person in the room to do a buddy check. It only takes a few minutes and it's a good thing. He said there are some trusted resources available out there: Safe UT Frontline, is an app for any first responder to use - they press a button and someone shows up; Safe UT is an app at the high school level – this is a great tool that is utilized a lot by high school and elementary school students.

16. Reports, Updates, Old Business Follow Up – Elected Officials and Staff:

Councilmember Burton commended the city employees and the police during the fair. They did a great job. He thought the fair was a great success. He thought everyone involved needed to be recognized and commended. He said he got a hold of Mr. Kelly Stones and Mr. Justin Dalley about the weeds around the Parowan entrance signs. They took care of the weeds the next day. The Planning and Zoning committee met. They approved a conditional use permit for a specific property that would allow them to keep an alpaca.

Councilmember Topham reported that she spoke with Kendrick Jones from Jones and DeMille. He clarified that going after the funding with the CIB is included in the contract and there won't be any additional charges for that. She also reported that we are unable to go after the RAP tax this year because of some deadlines that were missed. She was very disappointed because she worked so hard on this project. We will be ahead of the game for next year. The council thanked her for the work she has done. She added that they are moving forward on the TRT (transient room tax).

Mayor Halterman reported that she attended the transportation meeting and got an update on the bridge. She will present more information as she receives it. She also reported that a lot of the trees along the park are dead. The Church of Jesus Christ of Latter-day Saints' facility maintenance department said that they will be responsible for taking those trees out, as well as the trees that are dead by the seminary building at their cost. Mayor Halterman also said that they are working towards a parking solution here in town.

Councilmember Downey said she hasn't had any meetings, but she reported that the first phase of the roof repair has been done on the library. They are now waiting for the bats to leave.

Councilmember Gale didn't have anything to report.

Councilmember Shurtleff only had a question from the water board for City Attorney Justin Wayment. He asked if that water transfer was complete with the Painted Hills RV park. Mr. Wayment said no, but the deed is done. It has been approved, and they will come in and sign it.

17. Closed Session (UCA 52-4-204 & 205) to discuss one or more of the following (if necessary):

The character, professional competence or physical or mental health of an individual; collective bargaining; pending or reasonably imminent litigation; the purchase, exchange, or lease of real property, including any form of a water right or water shares; the sale of real property, including any form of water rights or water shares; deployment of security personnel, devices or systems; investigative proceedings regarding allegations of criminal misconduct; contract negotiations, the disclosure of which would be detrimental to the city's bargaining position.

MOTION: Councilmember Downey moved to go into closed session to discuss the character, professional competence or physical or mental health of an individual.

SECOND: Councilmember Topham seconded the motion.

VOTE: A roll call vote was taken as follows:

	AYE	NAY	Absent
Councilmember Burton	X		
Councilmember Topham	X		
Councilmember Downey	X		
Councilmember Gale	X		
Councilmember Shurtleff	X		

The motion carried. The council moved into closed session at 7:24 p.m.

Present in the closed session: Mayor Halterman, Councilmembers Burton, Downey, Gale, Shurtleff, Topham, and City Attorney Justin Wayment.

The council moved out of closed session at 9:44 p.m.

ACTION MEETING

18. Any Action Necessary as a Result of the Closed Session to discuss the character, professional competence or physical or mental health of an individual. No action was taken at this time.

19. Adjournment:

MOTION: Councilmember Burton moved to adjourn the meeting.

SECOND: Councilmember Gale seconded the motion.

VOTE: The Council voted unanimously in favor of the motion. The motion carried. The meeting was adjourned at 9:44 p.m.



Mollie Halterman, Mayor



Callie Bassett, City Recorder

Date Approved: September 22, 2022

DEAR