



Parowan City Planning and Zoning Commission Meeting
January 8, 2025 – 6:00 PM
Parowan City Council Chambers
35 E. 100 N., Parowan, UT 84761

Present: Jamie Bonnett, Heather Peet, Weston Reese, Jerry Vesely, Shane Williamson, David Burton (Council Rep)

Administration and Staff Present: Mayor Mollie Halterman; Dan Jessen, City Manager; Keith Naylor, Zoning Assistant; Scott Burns, City Attorney; Callie Bassett, City Recorder.

Public Present: Councilmember John Dean

Call To Order

The meeting was called to order at 6:01 P.M. by Heather Peet.

Appointment of Planning Commission Chair for 2025

Heather asked for volunteers to be the planning commission chair for 2025. Jamie Bonnett volunteered and was appointed as the chair without opposition. Heather Peet was appointed as the pro tempore (second in command) for 2025.

Motion: Jerry Vesely moved to appoint Jamie Bonnett as chairman of planning and zoning, and Heather Peet as chairman pro tempore of planning and zoning for the year 2025. Seconded by Weston Reese. Motion passed unanimously.

Public Hearing to Hear Comments Regarding Amendments to PCMC Title 14 Subdivision Regulations

Motion: Heather Peet moved to open the public hearing to hear comments from the public regarding the amendments to Parowan City municipal code Title 14 regarding subdivision regulations. Seconded by Jerry Vesely. Motion passed unanimously.

As no members of the public were present to comment, Jerry Vesely moved to close the public hearing, which was seconded by David Burton. Motion passed unanimously.

Recommendation to City Council to Update Subdivision Code Chapter 14

Dan Jessen provided an update on recent discussions regarding tree ordinances. He explained that there had been parallel discussions at the City Council level about tree issues, particularly regarding the requirement to plant a tree before obtaining a certificate of occupancy. Dan noted that the Planning Commission had removed the entire paragraph related to this in their previous recommendations, while the City Council was considering modifying it to make tree planting recommended rather than mandatory.

Dan advised that the Planning Commission should proceed with their current recommendations, understanding that the City Council might make changes when they review it. He emphasized that this situation was not a case of disregarding the Planning Commission's work, but rather a result of coinciding discussions.

Motion: Heather Peet moved to give a positive recommendation to city council to approve the updated subdivision code chapter 14. Seconded by Jerry Vesely. Motion passed unanimously.

Member Reports

Jamie Bonnett welcomed new member Shane Williamson, who introduced himself as the treasurer of Brian Head and a Parowan native. Shane expressed his interest in being part of the planning process for Parowan's future.

David Burton clarified his role as a liaison for the city council, explaining that he does not vote on the committee but is there to observe and report back to the council.

Dan Jessen reported that Troy Hoyt had stepped down from his role as an alternate on the planning commission, leaving Tracy Wheeler as the only alternate. He explained the current term structure for the planning commission members and mentioned potential changes to how the chair is appointed in the future.

Mollie Halterman suggested that the planning commission could discuss and decide on reappointments within their meetings to make the process smoother.

Jerry Vesely mentioned his potential need to miss future meetings due to his wife's health situation.

Adjourn

Heather Peet made a motion to adjourn the meeting, which was seconded by Jerry Vesely. Motion passed unanimously.

The meeting was adjourned at 6:21 PM.



Callie Bassett, CMC
City Recorder

Approved: 1/15/2025